

1. The first step in the process of identifying a problem is to define the problem clearly and concisely.

2. The second step is to gather information about the problem and its causes.

3. The third step is to analyze the information and identify the root cause of the problem.

4. The fourth step is to develop a plan of action to address the problem and its causes.

5. The fifth step is to implement the plan and monitor the results to ensure that the problem is resolved.